

## QUICK-START GUIDE FOR PRODUCERS OF BUSINESS TO BUSINESS (B2B) EEE

# Complying with the Waste Electrical and Electronic Equipment (WEEE) Regulations

This short guide is provided for organisations that supply Electrical and Electronic Equipment (EEE) onto the Irish Business-to-Business (B2B) Market. There are currently 10 categories of EEE that are in the scope of the WEEE Regulations. This will change to 6 in August 2018. Check out [www.producerregister.ie](http://www.producerregister.ie) for more information on scope of EEE.

If you are manufacturing, importing, or reselling EEE (under your own brand name) then you are defined as a Producer under the Regulations. There are essentially three categories of Producers and the obligations on each are different. They are:

- Business to Business (B2B) Producers (for products that are supplied for use by other businesses);
- Business to Consumer (B2C) Producers (for products that are supplied to households);
- Producers who deal with both Businesses and Consumers (i.e. where EEE products are supplied to both Businesses and Households). The end user of the equipment (business or household) will determine whether you are a B2B or B2C producer. It should be noted that you can be a B2B *and* a B2C producer.

## Obligations for all Producers

There are some obligations that you must meet (regardless of what type of Producer you are):

1. Register with the Producer Register Ltd.
2. Report amounts of EEE placed on the market through the Producer Register Ltd. (WEEE Blackbox).
3. Provide information to users of your EEE including the return and collection systems available to them.
4. Finance the take-back and management of waste (i.e. WEEE) arising from equipment that you placed on the market. This can be completed by either joining a compliance scheme or by self-complying\*.
5. There are recovery and recycling targets for most categories of WEEE, which the Producer is responsible for meeting.
6. Ensure that your Electrical and Electronic Equipment (EEE) products are marked with the crossed out wheeled bin symbol.
7. Ensure that the equipment complies with Restriction of Hazardous Substances (RoHS) Regulations.

\*All B2B producers must self-comply as neither compliance scheme has approval for B2B producer members. Self-compliance requires B2B producers to self-finance the management of WEEE arising from equipment placed on the market. This involves submission of a three-year plan to the EPA, outlining how WEEE will be managed, and an annual report which includes the quantities of WEEE taken back during the previous year and describes how this WEEE was managed. See below for more information on submission of plans and reports. Remember if you also supply equipment to household end users, you may join a compliance scheme for this element of your business.

### Contact us:

ENVIRONMENTAL PROTECTION AGENCY  
An Ghníomhaireacht um Chaomhnú Comhshaoil

EPA Regional Inspectorate Cork, Inniscarra, County Cork

Telephone: +353 21 487 5540 Fax: +353 21 487 5545

Email: [weee@epa.ie](mailto:weee@epa.ie) Website: [www.epa.ie](http://www.epa.ie)

## How to submit a plan or report to EPA

An on-line system for submission of the WEEE Waste Management Plan and Report is available from the EPA at: [www.edenireland.ie](http://www.edenireland.ie). Guidance documents for making an online submission of a Waste Management Plan or Report are available to download at <http://www.epa.ie/enforcement/weee/guidanceanddownloads/>

### Summary checklist for B2B Producers:

|   | Obligation  | When              | Useful information   |
|---|---|-------------------|--|
| ✓ | Register with Producer Register Limited           | Annually          | <a href="http://www.producerregister.ie">www.producerregister.ie</a> |
| ✓ | Report quantities of EEE placed on the market     | Monthly           | <a href="http://www.weeeblackbox.ie">www.weeeblackbox.ie</a>         |
| ✓ | Meet recovery and recycling targets for WEEE      | Annually          | <i>Schedule 10 WEEE Regulations</i>                                  |
| ✓ | Mark EEE with the crossed out wheeled bin symbol. | Place on market   | <a href="http://www.n sai.ie">www.n sai.ie</a>                       |
| ✓ | Submit plan to EPA                                | Every three years | <a href="http://www.edenireland.ie">www.edenireland.ie</a>           |
| ✓ | Submit report to EPA                              | Annually          | <a href="http://www.edenireland.ie">www.edenireland.ie</a>           |

For further information and a detailed set of guidance notes for producers of EEE, please see: [www.epa.ie/enforcement/weee](http://www.epa.ie/enforcement/weee)

## Producer Obligations (WEEE) Quick guide

