Further information on the requirement to obtain a Letter of Suitability is included in Appendix 1 of this template.

**Declaration**

I declare that all the information and particulars given in this letter and any associated attachments are truthful, accurate and complete to the best of my knowledge and belief.

**Signed:** **Date:**

**Name (print):**

**Position:**

**Company name:**

**Telephone number & email:**

**Destination Authorisation Reference No.:**

**Tonnes of Soil & Stone covered by this letter:**

**(Maximum 5,000 tonnes per letter)**

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1. Is the waste greenfield soil and stone\*? Yes No

(please place x in the corresponding box).

If the answer is ‘No’, the soil and stone is required to meet the minimum criteria for non-greenfield soil and stone to be accepted at an authorised soil recovery facility.

1. Provide details of the location of the source of the soil and stone (including a map showing the source site boundary and approximate extent of the excavation).

Map Ref. No: Map. 1

Address/Location:

1. Provide the source site grid reference for the centre point of the site (Irish Grid Reference: Easting 6 digit, Northing 6 digit):

Grid Reference: Easting \_ Northing

\* **Greenfield soil and stone**: Soil and stone from land that has not been previously developed and is not contaminated soil and stone.

1. Provide the Planning Permission Reference Number for the source site, where applicable:

Planning Ref. No.:

1. Provide a description of the source and nature of the soil and stone:
2. Is the waste suitable for acceptance at the destination soil recovery facility?

(please place x in the corresponding box)

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Yes No

1. Is the source site free from contamination that may have arisen from activities at or adjacent to the source (e.g., industry)?

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Yes No

1. Does the source site contain any invasive plant species (e.g., Japanese Knotweed)?

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Yes No

1. Provide details of your professional registration and chartered status (or equivalent):
2. Provide details of the relevant Professional body who awarded your chartered status (or equivalent):
3. Attach a letter from the Professional body who awarded your chartered status (or equivalent) stating that the body is satisfied to state that you are a person who is suitably qualified, trained and experienced to be able to issue a letter of suitability.

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Confirm letter attached by placing an x in this box:

1. Provide details of your relevant knowledge and experience:
2. Relevant additional information/comments:

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**\_\_\_\_\_\_**

**Map. 1 - Map of Source Site** (including site boundary and approximate extent of excavation)

**Appendix 1:** Waste Acceptance Criteria at a Soil Recovery Facility 1

| **Waste Type** | **Minimum Criteria** |
| --- | --- |
| Greenfield soil and stone: - | A letter of suitability should be obtained for greenfield soil and stone.  For facilities with a waste licence, a letter of suitability should be obtained for the first 5,000 tonnes of material received from a source site, and a further letter of suitability for each subsequent 5,000 tonnes of material received from the same source site. For facilities regulated by a local authority, letters of suitability should be obtained at the frequency set out in the standardised national conditions for local authority authorisations.  Each letter of suitability should be signed by a qualified person 2 and should state the following:   * The waste is greenfield soil and stone * A description of the source and nature of the soil and stone * The location of the source of the soil and stone (including a map showing the source site boundary) * The material is suitable for use within the facility * The material will not cause environmental pollution at the facility   There is no requirement for testing greenfield soil and stone, unless directed by the Agency or local authority.  When the material arrives at the soil recovery facility, a visual check is required to verify that the material is greenfield soil and stone. A record of visual checks should be maintained. |
| Non-greenfield soil and stone: - | Prior to accepting material from each individual source site, the facility operator should obtain information on the past use of the site and should reject non-greenfield sites where soil or groundwater contamination has been identified or where there is an increased risk of contamination being present. Soil and stone should generally not be accepted from sites where activities in the past have involved the manufacture or storage of hazardous substances (e.g., chemical manufacturing facilities, oil storage facilities, retail filling stations) unless it is clear that the risk of contamination being present is low.  Soil and stone containing up to 2% non-natural materials by weight is acceptable, i.e., anthropogenic or man-made substances such as rubble, concrete, bricks, metal and bitumen that are non-natural to the environment from which the material was extracted.  Basic characterisation, compliance testing and on-site verification should be undertaken, as outlined in the authorisation. Contaminant concentrations within the soil and stone must comply with maximum concentrations and/or soil trigger levels agreed by the Agency or local authority. |

1: In the case where there is conflict between Appendix 1 and a licence or permit requirement, the licence or permit requirement shall prevail.

2: **Qualified person**: A suitably qualified, trained and experienced person who is a registered professional with chartered status (or equivalent) awarded by a relevant professional body and who has the requisite knowledge and experience required to issue a letter of suitability.